



# ANNUAL REPORT

& Financial Statements

## SUMMARY

A report on the charity's activities and finances for the year ended 30th September 2024

**Rob Johnston and Bill Dicks**

Authors



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## DETAILS OF THE CHARITY

**For the Year Ended 30<sup>th</sup> September 2024**

### **The Badingham Community Council**

**Charity Registration No. 274549**

**Registered address:** Fortuna House, Low Street  
Badingham  
WOODBIDGE  
IP13 8JS

### **TRUSTEES and Executive Committee**

#### **Secretary**

Wendy Birtall

#### **Chair**

Robert Johnston

#### **President**

Sonja Russell

#### **Treasurer**

William Dicks

#### **Other Trustees**

Pauline Skevington

Michael Skinner

Rita Ruffles

Celia Cracknell

Simon Goodson (on sabbatical)

#### **Independent Examiner**

Glen Rae

**Website:** <https://badingham.org.uk/community-council>

**Email:** [badinghamcc@gmail.com](mailto:badinghamcc@gmail.com)

## FROM THE CHAIR

**Robert Johnston**



The 2023 to 2024 year has been another successful period for Badingham Community Council. We have made good progress with our goal of improving our documentation of the Council's operation and objectives. This will increase the transparency of our operations to our members and make sure we are operating as expected by the Charity Commission.

One result of this that you'll see soon is a draft Business Plan for consideration by members. When complete, this will give us a platform for reporting better on our achievements.

The BCC has continued to publish the Echo and has been successful in attracting new advertisers. We have also continued to run regular activities we hope will entertain villagers and provide opportunities for people to meet. The monthly Quiz night remains very popular and the monthly Bingo evening that we trialled last year is now a regular monthly event. Our Natter and Chatter mornings were well attended last year and will start up again on November 1st.

The 2023 Christmas Dinner was well attended, and the entertainer so much appreciated by attendees that we are inviting him back for this year's BCC-subsidised festive gathering.

We made a start on providing activities accessible to younger members of the village by funding gifts from Santa Claus at the 2023 Winter Market. Our Wreath Making workshop was also a success and so will be run again this Christmas.

We built on the 2023 success of our return to holding the Village Fete at the White Horse by running an even more successful event this year. It raised money to help us fund many activities in the coming year.

Perhaps the achievement of which we are most proud is the procurement of a new defibrillator. A huge amount of work went into securing a replacement for the old equipment. We are now in the process of arranging a special evening helping local people to feel comfortable using the device and aim to extend the number of people who can regularly check it.

In the coming year, we will continue to extend the range of activities and events we run directly or support, to increase the great sense of community in Badingham. Currently we are considering the potential for outdoor exercise equipment, the need to replace the Echo publication equipment, and the need to increase membership.

Our biggest aim for next year though, is to work more closely with local partner organisations with the shared goal of sustaining and enhancing the experience of local people.

A handwritten signature in black ink, appearing to read 'Robert Johnston', written over a light gray circular background.

Chair of Trustees

# TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2024

## History

The Badingham Community Council (BCC) was formed on the 1<sup>st</sup> January 1967 as part of a nationwide initiative to establish county and local Community Councils. Suffolk's county community council became a charitable company limited by guarantee in 2012 and is now called Community Action Suffolk.



## Constitution

A Constitution set up the charity's Objects and Structure. It was revised and updated in November 2021.

## Objects

1. To provide adequate recreational facilities, playing fields, playgrounds, community centres and other amenities of a similar character for the benefit of the community residing in Badingham and the neighbourhood in the interests of social welfare and with the object of advancing education, furthering health, relieving poverty, distress or sickness or in pursuing any objects that now are or hereafter may be deemed in law to be charitable by improving the conditions of life of the persons for whom the facilities are primarily intended.
2. To raise subscription or otherwise funds for the furtherance of the objects of the Council.

## Structure

The BCC should consist of the following:

1. The Officers of the Council, viz: The President; Chairman; Vice-Chairman; Treasurer; Legal Advisor; and Secretary, to be elected annually at the Annual General Meeting of the Council.
2. Vice-Presidents (up to a maximum of two).
3. Representatives of:
  - 3.1. The Badingham Parish Council.
  - 3.2. Such voluntary organisations as may be invited by the Executive Committee.
  - 3.3. Such sports organisations and clubs as may be invited by the Executive Committee.
  - 3.4. Subscribers under Section 4.
  - 3.5. Such persons as may be accepted for membership by the Council and such terms as the Council may from time to time decide.

The BCC should appoint an Executive Committee (EC) annually from the above (i.e. 1 -3), the number being determined by the Council.

## Management

In the event of a resignation, a representative elected under 3. may continue to act until another representative is appointed by the local authority or organisation concerned.

The business of the BCC has to be carried on by the EC as elected from among the Council members (the number to be determined by the Council) at the Annual Meeting.

The EC has the power to fill by co-option any vacancy that may occur in its body during the year and the power to co-opt in an advisory capacity any person whom it thinks fit.



There are no constitutional rules governing the number of trustees, the recruitment process, or the length of time trustees/officers may serve, other than the need for annual re-election. There is no requirement for a quorum at meetings.

But when trustees are appointed to the EC, they receive current information about the charity. They also periodically receive Charity Commission guidance to inform them of their responsibilities and obligations under charity law.

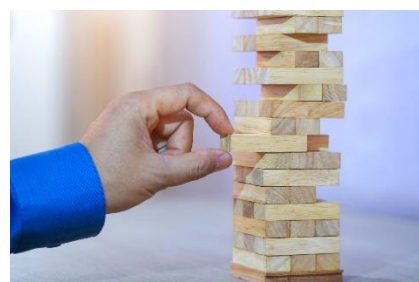
The declaration of interests is a standing item on all EC meeting agendas. Trustees may receive no remuneration but may exceptionally claim for limited expenses. Trustee Indemnity insurance is paid for by the Council.

In accordance with the Constitution, the EC is responsible for management of the charity's business. It meets a minimum of four times a year, but in practice often meets monthly. It is responsible for setting out the BCC's strategy and business plans.

The EC currently consists of nine Trustees, although two of these are expected to lapse in November 2024. In recent years the full Council has not been constituted nor met in the manner envisaged by the Constitution. The EC is therefore currently considering how it might move to a structure more in line with constitutional requirements. It expects this will come about through its aim to work more closely with other local organisations.

## Risk Management

The EC currently ensures that risks are assessed for its events and aims to implement a strategic risk register to be maintained by the Secretary. This will establish the main risks facing the charity and set out how they will be monitored and mitigated, e.g. by insurance and operational processes. It will be reviewed quarterly.





## Investment and Reserves

The BCC maintains sufficient funds in current accounts to meet short term demands. Surplus funds are placed in savings accounts to provide the BCC with a small amount of capital and an appropriate degree of liquidity. No funds are invested in risky vehicles so that the charity does not need investment advice.

The charity maintains a Reserves Policy, which is regularly monitored. It provides for both General and Board Designated Reserves. As the BCC maintains Receipts and Payments Accounts, the running position of reserves is shown in the Accounts Analysis provided to the EC at each of its meetings. Currently the charity holds two Restricted Funds, which are also shown in the Accounts Analysis.

***May we record a huge thank you to all our members and advertisers, and all those who made contributions at our events throughout the year!***



## Communications



Ads – supporting local business

A new Defibrillator



Defibrillator workshop

## Inclusion



Natter & Chatter

BCC sponsored quizzes

## FUN!!!



Regular cash bingo evenings

Wreath making workshop

## Christmas Cheer



Subsidised Festive Lunch



Over 70s & Childrens' Gifts



## Financial Review

As a small charity in an increasingly changeable world, the BCC's ongoing financial sustainability is subject to much risk. It is for example largely dependent on funding from optional membership fees and event charges. We do not work with professional fundraisers and negligible fundraising is carried out on our behalf.

In recent years our Tote offering has not delivered a surplus and this is being reviewed. For some time, our management of advertising debtors was not close enough, but this has been addressed during 2024.

Overall, close management means that during 2023-24 we performed as planned with a small deficit on unrestricted funds of £176.

We are carrying forward into 2024-25 total assets of £14538, of which £10704 are free cash assets. At year end 2023-24 our General Reserve was £6014 and Board Designated Reserve £4690. Restricted Funds for Sports Field and Youth Club totalled £3834.

We expect our cash balances to remain positive and to make progress on effectively using the Restricted Funds.

Our accounts are maintained on the single-entry receipts and payments basis, not the double entry accrual basis: but a record is kept of cheques issued but unrepresented at the year end.

Receipts and payments accounts include some items that do not appear in accruals accounts. These extra items involve either exchanging cash for other assets or exchanging other assets for cash. Examples include receipts from the sale of fixed assets or investments. Although such items should be included in receipts and payments accounts, they should form a separate category from other items in the accounts as they do not represent resources moving into or out of the charity.

Similarly receipts and payments accounts exclude some items that are included in accruals accounts. These excluded items mainly involve changes in the value of assets, such as investments, buildings, creditors and debtors, which are not accounted for in receipts and payments accounts. This means that receipts and payments accounts will not contain any amounts for depreciation, gifts in kind, bad debts or gains and losses on sales of investments or fixed assets.

This year we introduced books to account for inter-bank transfers and asset movements. This will avoid distortion of the figures showing resource movements into and out of the charity. The changes will not affect the necessary consistency of presentation of our accounts.





Independent Examiner's Report

Report to the trustees/  
members of

Badingham Community Council (BCC)

On accounts for the year  
ended

2023-24

Charity no  
(if any)

274549

Set out on pages

Three and Four.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/10/2024

Name:

G W Rae

Relevant professional  
qualification(s) or body  
(if any):

N/A

Address:

Ridgeway, Low Street

Badingham

Woodbridge  
IP13 8JS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

No Disclosures

## **Examiner's Notes for the BCC Executive Committee**

### **Background**

The BCC accounts are kept on the simpler receipts and payments basis, i.e., not on the accrual basis, and the Charity's gross income is < £25,000. Its governing document requires 'audit' but is of an age where Charity Commission guidance allows it to interpret that as meaning either audit or independent examination. Actually no independent scrutiny is required, but for reasons of prudence, the BCC Executive Committee has opted for an independent examination to be carried out. The BCC now produces an Annual Report. Income and expenditure figures are recorded on the Charity Commission's form CC16a although this is not submitted, the BCC's income being below the threshold.

I had been asked if I was willing to assist the BCC again for the year ending 30<sup>th</sup> September 2024 and carry out the independent review. The appointment was proposed and agreed by the BCC at a formal meeting. I believe I am suitable to assist with the task as prior to moving to Badingham, 2011, I was Vice Chair of Parham Parish Council. I am in a Professional capacity an External Assessor for the United Kingdom Accreditation Service. (UKAS accredits Certification Bodies to ISO 17021:2015 to certificate Companies to ISO 9001:2015 Quality management Systems) Apart from being a resident of Badingham, I have no financial or personal relationship with anyone on the BCC, neither now, nor in the past.

The Treasurer Bill Dicks supplied me with full electronic and paper accounting records for the period covering 2023/2024. The accounts are for a 1-year period, ending the 30<sup>th</sup> September 2024.

The year 2023/2024 account was prepared by the Treasurer using a computer system. Given that this system is based on a spreadsheet, I satisfied myself that it contained required reconciliation between books and bank, check totals and locked fields. The records sampled have also been verified and found to be consistent.

There have been two changes to the record keeping, which are an improvement:

- An asset and liabilities register has been created.
- A separate book for inter-bank transfers and asset movements has been created.

An improved register of the Echo Advertisers and a more consistent invoicing system are also now in place, which has led to improved collections. This was administered by the Treasurer this year but will need to be operated by another member of the BCC in future to mitigate the risk of losses arising from the Treasurer having end to end control of the process.

There are two sets of resource accounts, the NEW and STE accounts.

### **NEW Account 2023/2024**

#### **Receipts**

A transfer of funds from the Saver Account to the STE Account for the sum of £2000 was made on the 26<sup>th</sup> March 2024; a further sum of £1,122.35 was transferred on the 4<sup>th</sup> June 2024. (See entry in payments.)

A sum of £1135.30 was received for proceeds from the village fete. The £1135.30 was paid by cash to the treasurer. As it could not readily be paid into the HSBC bank it was paid into the Treasurer's own account, who wrote a personal cheque out for that figure. This is recorded in the book and on the paying in book stub. There was also a record of cash received from those who administered each stand at the fete. This was recorded as the 23/9/2024 and a detailed cash reconciliation completed.

The transactions were verified by the cheque book and bank statement.

## **Payments**

The sum of £2310.00 was transferred to the New Account on the 13<sup>th</sup> June 2024 from the Savings Account ahead of the issue of cheque (272) being issued in favour of Community Heartbeat Trust, for the purchase of a new Community Defibrillator.

**Note:** I examined the Cash Transfer Account and Bank Reconciliation and verified and initialled receipts, paying in book stubs and payments via cheque book stubs, and checked against the bank statement entries.

## **STE Account 2022/2023**

### **Receipts**

Payment received of £20 on the 2<sup>nd</sup> August 2024, for an entry in the Echo, from Gavin Read. This was paid in cash to the Treasurer, who wrote out a cheque from his personal account to cover the transfer of monies. Verified as being banked.

### **Payments**

A cheque was issued on the 6<sup>th</sup> February 2024 (cheque number 100267) A Musk for the sum of £184.95, for the purchase of a bingo machine.

**Note:** An EBAY invoice, was on file and payments via cheque book stub, including verifying the bank statement entries for the above details were verified and initialled by myself.

## **Summary**

The books for both accounts in the accounting the year 2023/2024 are very straightforward and usually for relatively small sums, although two transactions involve larger sums £2000.00 and £1122.85.

On previous occasions some transactions have taken place without an invoice, receipt, or a voucher on file, this has stopped, partly due to a form being created and administered by the Treasurer. To ensure financial control the issue of invoices and managing the advertisers in the Echo needs to be done by another member of the BCC.

The Treasurer has explained how he is keeping the books on spreadsheets electronically, but keeps invoices, receipts, or other vouchers on paper. I have verified the electronic accounts and conclude that they enable better accounting practices. Overall, the accounts have improved dramatically, and are easily read, and transparent. The Treasurer has done a very good job of the accounting and presentation of the accounts.

No further actions required.

## **Recommendations**


I recommend not to be complacent and continue the practice of when money is received, that a receipt is issued (whether on a form, handwritten note, or a voucher) and whoever raises it, copies the Treasurer into the transaction (transactions sampled had this in place) this includes adverts for the magazine and cash from events or donations.

Where possible, (even when an electronic transfer is made) when making a payment there should be an invoice, receipt, or other voucher. Considering concerns with many financial institutions such as Banks, relating to money laundering (I make no aspersions to this being the case with these accounts) it is prudent to have a transparent and traceable audit trail for monies received and paid out.

-- END --




# Receipts and Payments Account for the Year ended 30 September 2024

 <div>CHARITY COMMISSION FOR ENGLAND AND WALES</div>	The Badingham Community Council		274549		CC16a
	Receipts and payments accounts				
	For the period from	01-Oct-23	To	30-Sep-24	

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership Subscriptions (Subs)	310	-	-	310	-
Tote (Little ERNIE)	225	-	-	225	-
Badingham Echo ads and donations	358	-	-	358	-
2022-23 Projs	-	-	-	-	-
2024 Fete	1,135	-	-	1,135	-
Wreath WS	156	-	-	156	-
Music Night	-	-	-	-	-
D-Day 80	-	-	-	-	-
Misc Village Hall related	59	-	-	59	-
Xmas lunch	962	-	-	962	-
Bingo	335	-	-	335	-
Gifts and grants in/repaid	100	-	-	100	-
Other	15	-	-	15	-
Sub total (Gross income for AR)	3,655	-	-	3,655	-
A2 Asset and investment sales, (see table).					
		-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,655	-	-	3,655	-
A3 Payments					
Tote draws and license (Little ERNIE)	170	-	-	170	-
Badingham Echo costs	136	-	-	136	-
2022-23 Projs	126	-	-	126	-
Badingham Fete 2024	375	-	-	375	-
Wreath WS	160	-	-	160	-
D-Day 80	-	-	-	-	-
Music Night	-	-	-	-	-
Village Hall/EC Meeting costs	970	-	-	970	-
Xmas lunch	1,282	-	-	1,282	-
Bingo	267	-	-	267	-
Grants and Gifts out	190	-	-	190	-
Insurance	-	-	-	-	-
Bank Charges	154	-	-	154	-
Not used		-	-	-	-
Sub total	3,831	-	-	3,831	-
A4 Asset and investment					
Defibrillator	2,310	-	-	2,310	
	-			-	
Sub total	2,310	-	-	2,310	-
Total payments	6,141	-	-	6,141	-
Net of receipts/(payments)	- 2,486	-	-	- 2,486	
A5 Transfers between funds	-	-	-	-	
A6 Cash funds last year end	13,190	3,834	-	17,024	
Cash funds this year end	10,704	3,834	-	14,538	

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	STE *	1,940	-	-
	New *	1,795	-	-
	HSBC Saver	4		
	Nationwide Saver	6,946	3,834	-
* adjusted for unpresented cheques	Petty Cash	19	-	-
	<b>Total cash funds</b>	<b>10,704</b>	<b>3,834</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	<b>Details</b>			
	None	-	-	-
	None	-	-	-
	None	-	-	-
	None	-	-	-
	None	-	-	-
	None	-	-	-
<b>B3 Investment assets</b>				
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	None		-	-
	None		-	-
	None		-	-
	None		-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	None		-	-
	None		-	-
	None		-	-
	None		-	-
	None		-	-
	None		-	-
	None		-	-
	None		-	-
	None		-	-
<b>B5 Liabilities</b>				
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	None		-	
	None		-	
	None		-	
	None		-	
	None		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		William Dicks		
		12th October 2024		

## Bank Reconciliation for the Year ended 30 September 2024

<b>Badingham Community Council</b>				
<b>Bank Reconciliation</b>		<b>Final</b>	<b>30/09/2024</b>	
<b>Year Ending 30th September 2024</b>				
<b>STE Book</b>				
Balance BF from 2022-23	£ 3,427.16			
Add Receipts	£ 893.00			
Sub-Total	£ 4,320.16			
Less Payments	£ 380.40			
Net Assets Purchased/Disposed of	£ -			
Net Transfers	£ 2,000.00			
<b>STE TOTAL</b>	<b>£ 1,939.76</b>		<b>£ 1,939.76</b>	
<b>NEW Book</b>				
Balance BF from 2022-23	£ 1,696.18			
Add Receipts	£ 2,718.40			
Sub-Total	£ 4,414.58			
Less Payments	£ 3,431.60			
Less to Petty Cash				
Net Assets Purchased/Disposed of	-£ 2,310.00			
Net Transfers	£ 3,122.35			
<b>NEW TOTAL</b>	<b>£ 1,795.33</b>		<b>£ 1,795.33</b>	
<b>BOOKS TOTAL</b>	<b>£ 3,735.09</b>			
<i>Represented by:</i>				
<b>STE Current Account 30/09/2024</b>	£ 1,939.76			
Less unrepresented cheques *				
			<b>£ 1,939.76</b>	
<b>NEW Current Account 30/09/2024</b>	£ 1,833.61			
Less unrepresented cheques *	£ 38.28	270 (expired), 274		
			<b>£ 1,795.33</b>	
<b>BANK TOTAL</b>	<b>£ 3,735.09</b>			
<b>HSBC Moneybuilder 30/09/2024</b>	£ 3.94	Last statement		
<b>Nationwide Saver Account 30/09/2024</b>	£ 10,780.11	Last statement		
<b>Petty Cash Box 30/09/2024</b>	£19.14	Counted		
<b>ASSETS TOTAL</b>	<b>£ 14,538.28</b>			

## Accounts Analysis and Notes for the Year ended 30 September 2024

Badingham Community Council																			
Registered Charity No. 274549																			
Accounts Analysis																			
Year ended 30th September 2024																			
		STE Resource Book			NEW Resource Book														
		Subs	Tote	Echo	22/3 Projs	2024 Fete	Wreath WS	D-Day 80	Music Night	Misc/VH	Xmas lunch	Bingo	Gifts	Grants	Insurance	Bank int./chgs	Other	^ Resource Totals	
		£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
Income	Membership	310.00	225.00															535.00	
	Gifts, grants in			152.00									100.00	0.00			29.10	281.10	
	Interest NW															0.00		0.00	
	Interest HSBC															14.72		14.72	
	Advert sales			206.00														206.00	
	Ticket etc sales				0.00	1,135.30	156.00	0.00	0.00	30.00	962.00	335.10						2,618.40	
Total Income		310.00	225.00	358.00	0.00	1,135.30	156.00	0.00	0.00	30.00	962.00	335.10	100.00			14.72	29.10	3,655.22	
Expenditure	Draw		150.00															150.00	
	Licence		20.00															20.00	
	Project/EC Costs		0.00	136.40	126.35	375.05	160.00	0.00	0.00	969.62	1,281.90	267.42			0.00			3,316.74	
	Gifts, grants out												85.00	100.00			5.00	190.00	
	Not used																	0.00	
	Bank charges															154.00		154.00	
Total Expenditure		0.00	170.00	136.40	126.35	375.05	160.00	0.00	0.00	969.62	1,281.90	267.42	85.00	100.00	0.00	154.00	5.00	3,830.74	
Surplus/(Deficit)		310.00	55.00	221.60	(126.35)	760.25	(4.00)	0.00	0.00	(939.62)	(319.90)	67.68	15.00	0.00	0.00	(139.28)	24.10	(175.52)	
Cash Assets	HSBC "STE" Current a/c		£ 1,939.76								£ 14,538.28							R&P Account Checksums	
	HSBC "New" Current a/c		1,833.61																
	HSBC Saver a/c		3.94															Receipts 3,655	
	Nationwide Saver a/c		10,780.11																
	Petty cash		19.14															Payments 3,831	
	Unpresented cheques		(38.28)																
	Total		14,538.28								10,704.28							Sur/Def * - 2,486	
Represented by:			£															YE Assets 14,538	
Assets b/fwd on 1/10/2023			16,940.67																
Resource Surplus/(Deficit)			(175.52)																
Unpresented chqs 2022-23			83.13																
Assets Purchased/Disposed of			(2,310.00)															* incl. Assets purchased	
	Total		14,538.28															^ excl. Transfers and Asset movements	
Asset reconciliation (must be OK)					OK														

## Asset and Liabilities Register for the Year ended 30 September 2024

Statement of Assets and Liabilities										
		Date updated:	30/09/2024	In progress						
Non-cash Assets										
	Dates of 1. Acquisition, 2. upgrade and 3. disposal	Cost of 1. acquisition and 2. upgrades.	Useful lifetime estimate	Location	Responsibility	Present use and capacity (and use measures)	Value	Value Type	Condition	Usage charges
Collator-Roller	1. Legacy 2. N/A		Months as at 6/2024	Side room, Village Hall	Echo Editor	Bi-monthly (number of sheets printed)	£3,000	New for old	End of life	None
Defibrillator and Cabinet	1. 13/06/2024	1. £2310	7 years as at 6/2024	Front wall of Village Hall	W Dicks	Used in event of heart emergency (WebNos system)	£2,750	New for old	New at 6/2024	None
Maypole	1. Legacy 2. N/A		Indefinite	BCC Store room, Village Hall		None - youth groups unwilling to use	£1,200	Sale on Vintage Market	Fair	None
Wooden Tables, 10	1. Legacy 2. N/A		Indefinite	BCC Store room, Village Hall		None - heavy to use	£5,000	New for old	Fair, 1 damaged	None
Marquee 1 20' x 10'			5 years	BCC Store room, Village Hall	R Johnston		£750	New for old	Good	Potential
Marquee 2 20' x 10'			5 years	BCC Store room, Village Hall	R Johnston		£750	New for old	Good	Potential
Water Heater - 'urn'				Kitchen, Village Hall			£100	New for old	Awaiting PAT test outcome	Potential
Bingo Machine	1. 06/02/2024	1. £185 (sale or return)	3 years	BCC Store room, Village Hall	W Birtall	Monthly for Bingo Nights (use	£200	New for old	New at 2/2024	Potential
Crockery	1. Legacy 2. N/A			Kitchen, Village Hall			£100	New for old	Good	Potential
Bunting and flags	1. 2023-24 2. N/A		5 years	BCC Store room, Village Hall		Periodic use for celebrations	£250	New for old	Good/fair	None
Liabilities										
Currently None										